



Clubhouse Reservation Request

Contact Information:

Name: _____

Building No. _____ Unit No: _____

Phone Number: _____ Alternate Phone Number: _____

Event Information:

Date of Event: _____ Using clubhouse or Screened lanai? _____

of Expected Guests: _____ Type of Function: _____

Start Time: _____ End Time: _____ (*End time cannot exceed 10:00 p.m.*)

1. Security must be hired for all events from setup time to completion of clean up. Rate is \$35.00 per hour payable to the guard in cash, unless subject to overtime rate. Arrangements with Global Security must be completed no less than 14 business days before the event start.
2. Due with this application is a non-refundable check for rental fees in the amount of \$200.00 as well as a security deposit in the amount of \$300.00 both made payable to Positano Place Master Association. **Please attach both checks to this reservation form. The security deposit will be returned after your function at the discretion of property management, with amounts being withheld if it is determined that the premises were not properly cleaned and returned to the condition prior to the rental or the reservation resulted in damage/breakage or other unforeseen costs or damage to the Association.**
3. Please allow ample time for set up and clean up. The premises must be cleaned and/or returned to its condition prior to rental.
4. Maximum number of people in attendance shall be 55 or as approved by management.
5. Use of the clubhouse must be in compliance with the provisions of the Association's governing documents and its rules and regulations.
6. Event organizers shall encourage car-pooling and limiting the number of vehicles on site.
7. Event organizers must provide trash bags as well as dispose of the trash at the end of the event to the community compactor.
8. Alcoholic beverages are prohibited without prior approval and signed waiver. If alcohol is found to be present during the reservation period without the prior approval and signed waiver, the entire party will be required to leave immediately and the security deposit will **not be refunded.**
9. Returned deposit checks will be available for pick up on the next business day.

10. The Association common property, facilities and equipment that is owned and operated by the Association is intended for recreational use primarily by bona fide residents of Positano Place at Naples on a non-exclusive basis. The clubhouse may only be rented by a current bona fide resident that is up to date on his/her financial obligations to the Association. The bona fide resident MUST be in attendance at the event and will be held liable and responsible for all that happens on the premises during the rental period. A bona fide resident is an occupant who is either an owner or an approved tenant within the Positano Place at Naples community i.e., their name appears on a deed to a unit within Positano Place at Naples or their tenancy was approved by the Association. Rentals by friends or other non-resident family members are not permitted.

I, _____ (Print Name), a bona fide resident (a unit owner or approved tenant) of Positano Place at Naples have read and understand the Clubhouse facilities use policy as described. I agree to indemnify and hold harmless Positano Place at Naples Master Association, Inc. (the "Association"), the Board of Directors of the Association, and its employees and management company against any and all claims by or on behalf of any person or legal entity arising from resident's use of the premises or from any activity permitted by the resident in or about the premises, and will further indemnify and hold harmless the Association and Board of Directors and its employees and management company against any actions related to the resident's reservation of the clubhouse, and from and against the cost, attorney's fees, expenses and liabilities in or about any claim or proceeding brought thereon.

Signature: _____ Date: _____

<u>Office Use</u>			
Rental Fee Check # _____		Cleaning/Damage Check _____	
_____	_____	_____	_____
<i>Owner Approval</i>	<i>Owner Phone No.</i>	<i>Owner Email</i>	<i>Date</i>
_____		_____	
<i>Approval</i>		<i>Date</i>	